

Mancos Valley Chamber of Commerce

Grant Guidelines

Deadline to apply: Postmarked or emailed to chamber@mancosvalley.com by midnight on April 30, 2023

Notification of grant status: May 20, 2023 **Funds must be spent no later than March 31, 2024**

Note that all funding for proposals is contingent upon availability of funds. Mancos Valley Chamber of Commerce will fund those projects and programs of our *member organizations* that promote Mancos Valley tourism, encouraging the use of our lodging, shops, restaurants, services and recreational opportunities. To be considered, Grantees must be willing to provide results of their program or project within 30 days of completion. (See results form attached). If your organization was granted funds in the 2022 cycle, please return the completed results form with your 2023 application.

Grant applicants must use the Mancos Valley Chamber of Commerce Grant Application Form below and apply each year for projects or programs.

Mancos Valley Chamber of Commerce

Grant Application

Please, note that you must follow the format below, but you may retype it to fit your information. The application narrative should be no more than 3 pages.

NAME OF ORGANIZATION/BUSINESS: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY, STATE & ZIP CODE: _____

PHONE #: _____ EMAIL ADDRESS: _____

State the amount of funding requested: _____

Start date/when funds needed: _____ End date/when funds will be expended: _____

Signature indicating that all information is accurate to the best of your knowledge, and you are will to provide results to the Chamber within 30 days of completion of project or program:

Name: _____ Signature: _____

- Give a *brief history* and describe the purpose of the organization.
- State the *goals for the project or program*, describe the project or program in detail, and explain how the funds will be used to achieve your goals.
- Describe *how the project or program will promote Mancos Valley tourism*, encourage the use of Mancos lodging, shops, restaurants, services and recreational opportunities.
- Provide a brief **budget** on how the funds will be used.
- If you are applying for a project or program for which you received funding in 2022, please share results as specifically as possible. You may use the Grantee Results Form attached.

**Mancos Valley Chamber of Commerce
Grantee Results Form**

Please complete this form within 30 days of completion of project or program and email to:
chamber@mancosvalley.com

NAME OF ORGANIZATION/BUSINESS: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY, STATE & ZIP CODE: _____

PHONE #: _____ EMAIL ADDRESS: _____

NAME OF PROGRAM OR PROJECT: _____

AMOUNT OF FUNDING RECEIVED FROM CHAMBER: _____

ACTUAL USE OF FUNDS VS. BUDGET (Attach a budget vs. actual report)

NUMBER OF ATTENDEES: _____

WHAT NUMMBER OR PERCENTAGE OF ATTENDEES WERE LOCAL VS. VISITING FROM OUT OF TOWN: _____

DID VISITORS STAY IN LOCAL LODGING (Be specific: you may need to query local lodgers)

DID YOUR PROGRAM OR PROJECT HAVE AN IMPACT ON THE LOCAL ECONOMY, IE SHOPPING, DINING, USE OF SERVICES OR RECREATIONAL AREAS (be specific; you may need to query local shops/restaurants about sales during your project).

